

**Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City
Tel# 833-0113 Telefax# 833-1010**

P.R. No. 2024-04-0051
DATE: 22-May-24

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than **30 May 2024 @ 10:00 a.m.**


Engr. GERARDO S. GATCHALIAN
SAO, PPMD


NIMFA C. UNCA
OIC, PPMD

PROJECT TITLE/NAME: Rebidding for the Supply and Delivery of Various Office Equipment (Lot 1)					DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET PER LINE ITEM (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
	Supply and Delivery of Various Office Equipment					
	LOT 1 - (CY 2024 BUDGET)					
1.	HEAVY DUTY PAPER SHREDDER	1	unit	P 100,000.00		
2.	HEAVY DUTY PAPER SHREDDER	5	units	P 45,000.00		
				per unit		
3.	DIGITAL PROJECTOR	1	unit	P 24,495.00		
	(Please see attached Technical Specifications)					
	Note: Indicate model/brand on your bid proposal					
	Additional Documentary Requirements must be submitted upon submission of offer:					
	1. PhilGEPS Certificate or PhilGEPS Registration Number					
	2. Valid Mayor's / Business Permit					
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: procurement@owwa.gov.ph					

REBIDDING FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE EQUIPMENT

(LOT 1 - CY 2024 BUDGET)

TECHNICAL SPECIFICATIONS

ITEM NO.	UNIT/DIVISION	ITEM DESCRIPTION	QTY	BUDGET PER ITEM	BID OFFER	
					UNIT COST	TOTAL COST
1.	MPC	PAPER SHREDDER HEAVY DUTY <ul style="list-style-type: none"> • Feed width: 260mm • Shred capacity A4 70gsm: 19-21 sheets • Shred capacity 80gsm: 18-20 sheets • Shred size: 5 x 50 mm • Security level: P-3, O-3, T-3, E-2 • Operation: Electronics • Shred speed: 4.5 m/min • Waste volume: 60 liters • db (A) when idle: 46 db • Motor: 650 Watts • Voltage: 230V • Dimensions/HxWxD: 865 x 545 x 435 mm 	1 unit	100,000.00		
2.	ODA-AFM / LEGAL STAFF / BUDGET DIVISION / INTERNAL AUDIT / ODA- OPERATIONS	PAPER SHREDDER HEAVY DUTY <ul style="list-style-type: none"> • Feed width: 240mm • Shred capacity A4 70gsm: 8-10 sheets • Shred capacity 80gsm: 7-9 sheets • Shred size: 4 x 40 mm • Security level: P-4, F-1, T-4, E-3 • Operation: Electronics • Shred speed: 6.5 m/min • Waste volume: 30 liters • db (A) when idle: 44 db • Motor: 350 Watts • Voltage: 220V – 230V • Dimensions/HxWxD: 628 x 430 x 350 mm 	5 units	45,000.00 per unit		
3.	INTERNAL AUDIT	DIGITAL PROJECTOR <ul style="list-style-type: none"> • Brightness 4,800 ANSI Lumens (standard) 3,840 ANSI Lumens (ECO) • Native Resolution SVGA (800 x 600) • Max Supported Resolution WUXGA (1,920 x 1,200) • Aspect Ratio 4:3 (Native), 16:9 (Supported) • Contrast Ratio 20,000:1 • Optical Zoom Ratio 1.1X 	1 unit	24,495.00		

	<ul style="list-style-type: none"> • Throw ratio 1.96 ~ 2.15 (50" @2m) • Projection Lens F = 2.56 ~ 2.68, f = 22mm ~ 24.1mm, Manual Zoom & Focus • Projection Screen Size 23" ~ 300" (58cm ~ 762cm) • Projection Distance 1.0m ~ 11.8m (3.3' ~ 38.7') • Keystone Correction +/-40° (Vertical, manual & Auto) • Audio 3W Speaker x 1 • Lamp Life 6,000 Hours (Standard), 10,000 Hours (ECO), 15,000 Hours (ExtremeEco) 				
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Note: Kindly indicate Brand/Model of your bid offer.

PRINT NAME AND SIGNATURE : _____

DESIGNATION : _____

COMPANY NAME : _____

CONTACT DETAILS : _____

DATE : _____